



Pine Hill Middle School



2147 McElmurray Road, Hephzibah, Georgia 30815

Office: (706) 592-3730

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Carl Robinson III, Principal

Dr. Michelle Olivares, Assistant Principal

Theresa J. Williams, Assistant Principal

Dear Parents/Guardians:

Helping your child realize the values of education is extremely important. Your presence at school is one way to show your love and encouragement. Our school's mission is to create a structured, safe learning environment which actively involves our students, their families, and community leaders.

Volunteer training is available to all individuals who are interested in volunteering at Pine Hill Middle School. We will value you as a volunteer and appreciate your dedication to the children as a supportive aide, role model, and mentor. Everyone who volunteers must go through a training class, and a background check must be completed by the Richmond County Board of Education's central office **at no cost to you**. All information is confidential. After the background check is completed, the Board of Education will send your card to Pine Hill Middle School.

We know your time is at a premium, but we hope this workshop will empower you to continue to support your child and the school.

Please feel free to contact either Dr. Olivares, Assistant Principal, or Ms. Mincey-Instructional Support Specialist, at any time that is convenient for you. Please call us at 706 592-3730, or email us at the follow addresses: olivami@boe.richmond.k12.ga.us or mincete@boe.richmond.k12.ga.us.

Thank you again for volunteering your time and talent! Together, we can make a difference in the lives of our children.

Sincerely,

Dr. Michelle Olivares

Dr. Michelle Olivares
Assistant Principal

Ms. Teleshia Mincey

Ms. Teleshia Mincey
Instructional Support Specialist